**Template for Assistant Secretaries (2nd Field Visit)**

**Name –**

**State –**

**District –**

**Block –**

**Village/ GP –**

1. Status of preparation of Block and District Water Conservation Plans
   * + Ascertain the progress of DWCP preparation from District
     + Status of integration of District Water Conservation Plan with District Irrigation Plan
     + On the basis of current progress, likely time for its completion.
2. Krishi Vigyan Kendra Melas organized and details uploaded
   * + Confirm the number of events and number of participants in each event
     + Check for under or over-reporting of numbers
     + Ascertain the activities undertaken
     + Ascertain the preparedness for the KVK day on 3rd September, 2019 – expected people participation, information, education and communication plans
3. 3D Contour Maps - Details of the structures for which ground truthing has been done
4. Whether the structures taken up under JSA intervention areas as shown in the map are existing on the ground? If yes, are the dimensions correctly mentioned? If no click a photo using mobile App (Atleast 10 structures to be identified)
5. Does the structure need any improvements or modifications? If yes, mention details
6. Best practices: Schemes/ practices/initiatives that garnered maximum public support, created maximum impact, revived traditional methods, ensured sustainability, convergence of schemes, CSR involvement, any innovative mechanism adopted
7. Recommendation: Challenges faced and recommended solutions, policy inputs for JSA, inputs for schemes/interventions